



**Notice is given of the
29TH ANNUAL GENERAL MEETING of
THIRD AGE LEARNING (HAWTHORN) Inc.**

Location: 26 Sinclair Avenue, Glen Iris 3146

Date: Wednesday, 30 April 2014

Time: 10.30 am

Agenda:

- To receive apologies and proxies [Proxy forms available at the Office]
- To confirm Minutes of the 2013 Annual General Meeting
- To receive the Annual Report for 2013
- To receive the Audited Financial Statement for the year ended 31/12/2013
- To elect Office Bearers and Committee Members for the next 12 months
- To appoint an Auditor for the year ending 31 December 2014
- To consider amendments to the Rules of Association *
- To consider changing our name to **U3A Hawthorn Inc.***
- To consider other business of which notice has been given in accordance with the Rules.

* See the proposed amendments in the attachment to this Newsletter

All Executive and Committee positions will be declared vacant. Nomination and proxy forms (both available from the office) must be deposited with the Secretary not less than 7 days (in the case of nominations) and not less than 24 hours (in the case of proxies) prior to the time for the commencement of the Meeting.

The Annual General Meeting will be followed by an address by **Michael Gawenda**, former Editor of *The Age* newspaper, who will speak on the topic "**Journalism and the Digital Revolution**".

Michael Gawenda is an Australian journalist and was editor of *The Age* from 1997 to 2004. He was appointed inaugural Director of The Centre for Advanced Journalism at The University of Melbourne, launched in 2009. The Centre's mission is to improve the practice of journalism through the creation of new partnerships – between journalists and media organisations and the University; and between journalists and the general community to stimulate public debate on important issues facing journalism.

Lunch: A light lunch will be provided for those **who notify the Office before Wednesday 16 April** of their intention to attend. There is no charge for lunch but pre-booking is essential for catering purposes.

PLEASE REMEMBER TO WEAR YOUR NAME BADGE

Because of limited parking, we suggest you car pool, if possible, or use public transport.

Bruce Lancashire
Hon. Secretary





While I commence by welcoming many new members of U3A Hawthorn and welcoming back many who have been members for years, I know that for those members who attended the Summer School, the year is well under way. Nevertheless, I hope that the year brings you great learning opportunities as well as opportunities to meet and enjoy the company of others.

The January Summer School was attended by around 450 members, who each came to between 6 and 8 sessions. We have developed quite a reputation in the world of U3As for our Summer Schools. But they don't just happen. Planning and invitations to speakers takes place during the preceding twelve months. The planning was again done by Carol Lancashire, and I thank her for vision, planning and attention to detail which ensured that the program had something of interest for everyone. I would like to also thank our secretary, Bruce Lancashire, for coming each day to ensure that the essential audio-visual systems worked and much else as well.

I would like to remind all members that the Annual General Meeting will be held on Wednesday 30 April commencing at 10am. We are very fortunate to have secured Michael Gawenda, former editor of *The Age* to be our guest speaker. He will talk about Journalism in the Digital Age. It promises to be fascinating.

Announcing Michael Gawenda's topic brings me to another point. I would like every member to have, or have access to a computer. As well as the personal satisfaction which it can give through speedy contact with the world, it does make it much easier for us to communicate with members. Many already have a computer or an iPad and receive the Newsletter and other information quickly from us. If you would like to know more about how to use a computer or iPad, please leave your contact details at the office addressed to "The President" with "Computer Details" written on the bottom of the envelope and I shall arrange an information meeting. It would be a great saving of volunteers' time if we could simply email the Newsletter and enrolment information to every member.

We rely on volunteers, as do all U3As, for tutors, committees and day-to-day administration. Although we ask new members when they enrol to indicate how they can assist, much of this information quickly becomes dated. You will read in this Newsletter that there are a number of positions we would like to fill to ensure that we continue working effectively. I encourage you to consider if you can assist.

Finally, may I say that as a learning organisation we need to keep a balance between maintaining our interesting and long running classes and finding new classes. If you would like to offer a new class, please submit a form available from the office. This will then be considered by the Program Planning Committee, which deals with all curriculum matters.

Enjoy your involvement with Hawthorn U3A in 2014.

Norm Fary

GREEN PLASTIC CHAIRS

Following the collapse of a green plastic chair at Summer School it has been decided to withdraw all of the 25 dark green chairs from service. Some of the light green chairs may be retained for outside and occasional use. Members are advised that these retained green plastic chairs are not suitable for 'heavier' frames and under no circumstance should anyone tilt onto the back legs as the chair may collapse. Should anyone wish to acquire one or more of the dark green chairs they should direct their enquiry to the Secretary, Bruce Lancashire They are on offer to members at no cost although we would be happy to receive a small donation!

OUR CAR PARK

We know that some days space in our carpark is at a premium. It would be much appreciated if members would NOT form a third line of cars in the middle of the area. Other people cannot get their cars out and have to disturb classes to be able to leave. Please be aware of other members needs. Thank you for your consideration.

SUMMER SCHOOL 2014

The 2014 Summer School was very successful with more than 420 members attending the 44 sessions held throughout January. The air-conditioned Main Hall provided a cool haven on the hot days. Summer School finished with an afternoon of *Jazz on Sinclair* which attracted a large and enthusiastic audience.

Summer School has several purposes:

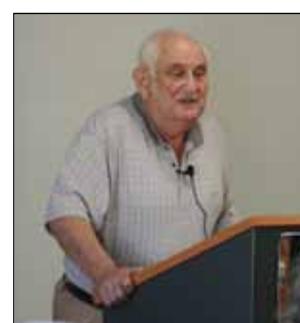
- to provide stimulating presentations on a range of topics by a diversity of speakers: members and non-members, professionals in their field and enthusiasts with an interest in life-long learning and sharing their interests
- to enable one-off topics to be presented which don't fit into a year-long or short course
- to provide opportunities for social interaction at what is a quiet time of the year for many people
- to help members get to know other people beyond the classes they attend.

As always the travel sessions were very popular and the technology sessions created a lot of interest, especially those addressing practical issues. The rapid changes and innovations in technology and their impact on every aspect of our daily lives was a consistent thread throughout the presentations.

As in previous years, no speaker is paid, however a thank you gift card is given to each presenter. Thank you to all the speakers for their stimulating and well-researched presentations and especially to the members who volunteered so readily to participate. Thank you also to those people who assisted in introducing and thanking speakers and especially Julie Houghton and Penny Baker who volunteered to run the Tuesday sessions for us.

Planning for next year's Summer School will commence in autumn and the program will hopefully be finalised by September. Identifying topics of interest, finding speakers and getting the balance right are critical. Your input is warmly welcomed. If you are willing to make a presentation, or can suggest someone else, or would be willing to assist with AV next year, please leave a message at the office.

Carol and Bruce Lancashire





The final Philosophy class for 2013 took the form of a celebration of Rob Seidle's ten years as a Tutor at Hawthorn. A number of class members spoke glowingly of Rob's contribution to U3A, as well as his contribution to their personal understanding of philosophical theories and thinking. With much laughter and enthusiasm they recalled highlights of classes and delighted everyone, including Rob, with some of his trademark traits.

Our president, Norm Fary, was amongst a group of people in Rob's first class who were also present. Norm, prompted by a discussion he had with Rob some time earlier read out his creative version of a Christmas letter he had composed for the occasion. While this created much laughter some of the audience wondered if this style of letter could not be used to great effect in shortening card lists in future years!

A member of Rob's class Lilli Lipka had the following Letter published in *The Australian* on 27 July 2013:



This philosophical life

How could some fifty-odd people make so much noise! It almost sounded like a school reunion, as I distinguished some girlish shrieks, and much laughter amongst the darker timbre of the men's voices. There was a lot of milling about and many cheerful greetings exchanged, and there was palpable pleasure and enthusiasm in the air, before we all finally settled down at the beginning of the first session of the long-running University of the Third Age (U3A) Philosophy Class for the year.

A few years ago, when I retired, I was asked what I would do with all the time on my hands, which of course is one of the assumptions, or should I say clichés, regarding retirement, when time, in reality, turns out to be more fleeting than abundant, and "all" becomes "not much". When my answer included a reference to joining a U3A, the response was "Why do you want to hang around with old people? They'll be complaining about their health all the time and, worse, you'll make friends and then they'll no longer be there." Actually, the words used were a little more direct, but I still don't know whether I should have been flattered that I was seemingly not considered to be old, a moaner or at risk of disappearing in the near future.

Three years later, I'm still a member of the U3A philosophy class I joined at the end of 2009, and was one of the many noisy people at its first session in February this year. There are many aspects of the class, a six year stalwart, which appeal to me. To begin with, the topic is both vast and on a minutely human scale, as there is nothing in life that cannot be viewed through a philosophical prism, from the ethics of the financial markets to science as the new philosophy. Additionally, the encounter with the clash of ideas of the philosophers throughout the ages, each era repudiating or building on the preceding generation's thinkers, is illuminating. There are no definitive answers In philosophy, all we can expect is a different perspective when dealing with the essential questions – questions whose core does not alter much, though their outer appearance may differ significantly over time.

To understand why the tutor, with his enthusiasm for philosophy, from its beginning to its contemporary incarnations and respect for different opinions is greatly appreciated, you need to remember that the members, and mostly also the tutors, of the many U3As, in Melbourne, in Australia, are volunteers and not young in years. Some arrive with their sticks, some don't hear too well, some disappear for a while and then reappear, some attend only sporadically, but some also go on excursions and long bike rides, dance and are fierce bridge players, and others, whizzes with technology, share their knowledge and help the less-technologically advanced members. The vast programs, year-long or short, wholly organized by them, can range from Spain's Golden Age to brain research, and from languages to photography, and much more.

The members of my philosophy class are well-informed and live in the present. They are irrepresible, opinionated, lively and possibly more engaged than they ever were in their youth, and many have participated in the class for several years. When new faces appear it's fun to watch them take measure of the class, and to see how quickly they feel comfortable enough to join in the debates.

Unobtrusive concern for others, generosity in sharing the wisdom and knowledge gained in the past, together with an openness to the new, enrich each of us and make this class a delight. Long may it continue.



BRIDGE 2013



At the Monday Bridge Group's Christmas Luncheon, Tutor Peter Havlicek presented the Lindy Larabina Bridge Trophy to Vassa and Chula Na Ranong. Peter congratulated Vassa and Chula on an excellent standard of play during the year.



MUSIC NOTES

Drawing together thoughts from the end of last year to present to you all in early 2014, I note that in the December Newsletter we had partly signed off with comments on both final concerts from the Choir and the Orchestra. However what was missing were the final memories of each of the events, and we will let the Choir have first say with the following paragraphs:

The Choir's 2013 end-of-year concert was held on Sunday November 24th in the Parkview Room at the Camberwell Civic Centre. The audience enjoyed the mix of traditional and modern music, and especially appreciated the lively contributions of the guest soloists. As at the Orchestra concert in October, they presented excerpts from Gilbert and Sullivan, but with some additional pieces. The choir members thank Director Meredith Vincent and accompanists Judith Chipman and Valerie Judges for their leadership and hard work during the year.

In addition to our regular Tuesday morning rehearsals this year, we will also continue with the Thursday afternoon sessions, inaugurated last year by Judith Chipman. Choristers who attend these gain extra help in learning the repertoire and in developing their understanding of music theory. The Choir is keen to welcome new members, especially men. Some musical knowledge is expected. Please contact the U3A office if you are interested, and Meredith Vincent will get in touch.

As previously mentioned, the participation of the four Gilbert and Sullivan guest soloists added a special flavour to both concerts and all were very warmly received. To add to this, the Orchestra finished the year with two memorable school visits, led by an enthusiastic Pirate Captain (AKA conductor Willem van der Vis) who was received with shrieks of delight

from the hundreds of Primary Schoolers settled on the floor in front of the players. There is no doubt about the success of this new venture, taking our music into the wider community, which we hope to make a permanent part of the year's planning.

Please note special requests from both musical groups: from the Choir a particular welcome to new men members, and from the Orchestra, experienced violinists.

IMPORTANT DETAILS FOR 2014 CONCERTS:

Orchestra #1: Saturday May 10th, 2.30pm, Conductor Gyula (Jules) Cseszko. St John's Anglican Church, Burke Rd Camberwell. PLEASE NOTE CHANGE OF DATE AND VENUE FROM PREVIOUS INFORMATION.

Choir #1 : Sunday June 22nd, 2.30pm, Director Meredith Vincent, Parkview Room, Camberwell Rd Camberwell.

Orchestra #2: Sunday July 27th, 2.30pm, Conductor Willem van der Vis, James Tatoulis Auditorium, MLC, 207 Barkers Rd, Kew.

Orchestra #3: Sunday October 19th, 2.30pm, Conductor Gyula Cseszko, Camberwell Grammar School, Canterbury Rd, Canterbury.

Choir #2: Sunday November 23rd, 2.30pm, Director Meredith Vincent, Parkview Room, Camberwell Rd, Camberwell.

The Orchestra's first concert is titled "**The Great Outdoors**", presenting music from around the world, including "The Hebrides" Overture, "The Lark Ascending" with guest violin soloist Matthew Rigby, Borodin's "Steppes of Central Asia", Vivaldi's "Autumn" from his Four Seasons, and Peter Sculthorpe's "Small Town". It's a lovely light-filled venue, so do come and enjoy!

Ruth Muir

POSITIONS VACANT



There are vacancies for volunteers in the following new or existing positions. If you are able to assist or require more information, please leave a note at the office addressed to the Coordinator of Volunteers.

1. **Property Maintenance Assistant:** To assist with basic building maintenance as needed
2. **Working Bee Organiser:** To advertise and arrange a property maintenance working bee once a year
3. **Office Manager:** To be available for about three quarters of a day each week for general office oversight
4. **Minute Secretary:** To take the minutes at the monthly meeting of the Committee of Management
5. **Computer/AV Assistant:** To be available to set up and operate equipment, particularly for presentations in the main room from time to time
6. **Architect:** To assist with the preparation of building matters particularly to the City of Boroondara
7. **Media Liaison Officer:** To publicise the work of Hawthorn U3A with local media outlets
8. **Wait List Coordinator:** To manage the wait lists for classes and coordinate with tutors and the office
9. **Forum Coordinator:** To plan, advertise and manage a Forum on current issues of general interest four times a year



PLEASE NOTE:

VOLUNTEERING FORM

You will notice that a Volunteer Form is included in this Newsletter package. WE ARE ASKING ALL MEMBERS WITH A MEMBERSHIP NUMBER BELOW 4500 TO COMPLETE IT AND RETURN IT TO THE OFFICE either by email or drop into reception.

This information will enable us to start a new data-base, You will note that we are asking for ways that you have previously assisted at Hawthorn. This will allow us to have a database of information to utilise when we apply for grants or other assistance. Such information is vital for an application to be successful. We thank you for your co-operation in this matter.

REMINDER : EMAIL ADDRESSES WANTED

Please give us your email address so that we can send you your enrolment confirmations, newsletters, curriculum etc. by email. This will be of considerable assistance to us and means you will receive our communications more promptly. You can email your address to mail@u3ahawthorn.org or hand it in to Reception.

Your cooperation is appreciated.

PAYING BY CASH AT THE OFFICE

When paying subscriptions, excursion monies etc at the Office it would be appreciated if you could have the correct money available. We do not keep large cash reserves in the Office and our Receptionists are very obliging but they cannot be expected to carry change to meet unknown requirements!



OBITUARY

Vale Michael Clark

From 1997 to 2013 Michael Clark ran a very successful class in reading aloud Shakespearean and European plays. He also tutored a similar group down the bay in the Summer so that he " could have a swim in the sea".

Michael's Hawthorn class was always over-subscribed, and it is a tribute to him that it continued to run itself along his lines when he was ill in his last year and will so continue in 2014.

Michael set very high standards of preparation, attention to detail, scholarship, documentation, pastoral care of members and ensuring maximum participation and individual enjoyment. He came to each session with a cast list ready so that everyone had lines to read. He communicated, with gusto, his own enthusiasm and creativity and the voice of experience – for he had directed many of the plays which we read- and all this with a smile and a laugh. Along with his wife Pauline, we also enjoyed many parties together over the years. We will not easily forget him.

" And flights of angels sing thee to thy rest"

Two of Michael's class members



AUTUMN /WINTER EXCURSIONS

*For bookings please telephone the U3A office
For further queries, please contact
Joan Harding on 98133974 or 0408366987 or
Colette Flynn on 98826097*

BOOKING POLICY

All tours payable at the time of placing reservation.
Bookings close two weeks prior to the event.

CANCELLATION POLICY

Cancellations 21 days or less prior to the scheduled
departure time = no refund due

Wednesday April 30

FORESTGLADE GARDEN, MOUNT MACEDON AND HANGING ROCK WINERY

Cost: \$67

Time: 8:45am

Meet: Sinclair Avenue, Glen Iris

Inclusions: Coach transportation, morning tea, lunch and entry

Limit: 48 participants (friends welcome)

Today we drive along the Calder Highway towards the picturesque Macedon Ranges. After a freshly baked morning tea, we will have a chance to explore the magnificent Forestglade Garden, which is amongst Australia's finest, and has been in existence for over a century. It includes English style gardens, Japanese gardens, woodland and fern glades. Lunch is provided at the Top of the Ranges Tearoom, where we can admire the views of the surrounding area. After lunch we head to Hanging Rock Winery, where they produce high quality wines. We then take the scenic route home.

Wednesday May 21

THE TELEPHONE SYSTEM

Cost: No fee, but you must still book at the U3A office

Time: 10.30am – 11.30am

Meet: Assemble outside building – 375 Burwood Rd Hawthorn (opposite Hawthorn Town Hall)

Limit: 40 participants

Take a trip down memory lane. Did you know that the latest mobile phone has a life span of only eight months? Inside a 1939 telephone exchange building in Hawthorn is an outstanding detailed collection of items used to transmit messages across distances. The older you are, the more you'll recognise. Our guide will demonstrate the manually and mechanically operated switchboard, the clunky old phones and mobile devices of the industry that have developed with ever increasing speed since the first Australian Telegraph was transmitted from Melbourne to Williamstown in 1854. Morse Code, underground cabling, the talking clock – see how telecommunications have shaped our world today.

Thursday June 19

TOUR TO BALLARAT ART GALLERY FOR SPECIAL EXHIBITION *AULD LANG SYNE*

Cost: Gallery - \$15 adult and \$10 concession (pay at gallery) and train ticket at own expense

Time: Departure from Southern Cross Railway Station 9.06am, arriving Ballarat Railway Station 10.33am (please reconfirm schedules)

Meet: Outside Ballarat Railway Station at 10.33am

Return Schedules: Depart Ballarat 3.04pm, arrive Melbourne 4.32pm or

Depart Ballarat 3.55pm, arrive Melbourne 5.29pm

Take a country break and travel to Ballarat to experience the outstanding role played by Scots in the development of the Australian nation. By drawing together the extraordinary story of Scottish Australia through rich visual heritage in all its forms including artworks and objects from national, state and regional and private collections. Lunch and a stroll, as you wish.

Joan Harding
Excursion Coordinator

COPY DEADLINE

Copy deadline for the June Newsletter is, Wednesday 7 April 2014. Please send all copy to the Office.

SOME REMINDERS

Tutors: please turn out the lights, air-conditioners, and lock up your rooms if it appears that there are no further classes occurring after yours.

All Members: Please ensure that your mobile phone is switched off or set to silent mode before the class commences and do not answer or make any calls during the class. In an emergency, please excuse yourself from the class and make or answer the call outside the building.

Students: Please be mindful of the fact that, if you wish to enrol in some of the more popular classes (for example languages and bridge), you can only enrol in one category/class, not two.

OFFICE HOURS

9.30 am to 4.00 pm

Telephone: 9821 0282 Facsimile: 9822 7668

Email: mail@u3ahawthorn.org.au

Website: <http://www.u3ahawthorn.org.au>

A REMINDER

If you want to borrow any equipment for use away from the Campus please ask at the office. We have a process for borrowing and return of our equipment.

FEES FOR 2014

Annual membership fees for 2013 are as follows:

Membership of U3A Hawthorn:

\$45 single

\$70 couple/two at same address

Member enrolling from another campus:

\$30 (to cover administration)

Members are reminded that membership fees for 2014 must be paid before enrolments or re-enrolments in courses can be processed

EMAIL ADDRESSES AND WEBSITE

In order to make the best use of email for U3A Hawthorn communications **it is essential that you notify any changes in your email address by sending an email to the U3A Hawthorn office at:**

mail@u3ahawthorn.org.au

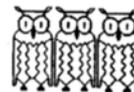
indicating your email contact details. **Please include your name(s) and U3A ID number(s).**

Our website is **<http://www.u3ahawthorn.org.au>**

All courses, forms, and newsletters are available for download from this website.

KEEPING OUR DATABASE UP-TO-DATE.

All members are asked to ensure that we have your correct information in our database. In particular, your CURRENT address, telephone number and email address are essential to be certain that we can contact you if we need to notify you of changes or course cancellations and make sure that you receive the quarterly Newsletter. You are also invited to provide information on any Australian Honours post-nominals that you have such as OAM, AM, AO etc. as we have decided to include this as a new field in our records. Please send us an email at mail@u3ahawthorn.org.au, or notify the Reception desk at U3A Hawthorn on 9821 0282 of your changes.



U3A Hawthorn depends entirely on volunteers – there is **no** paid staff. Your involvement is essential to ensure that U3A Hawthorn remains a vibrant organisation, offering a wide range of programs and activities. Please tick your new or continuing volunteer involvement. Note that we may not immediately need your assistance in a particular offered role. Your offer will be added to our database for when a need arises.

Name/s _____ Member No/s _____

Please tick	Volunteers required
	<p>Tutoring/course leader I offer to present /lead a year-long course/short course in the following area/s: _____</p>
	<p>Course planning <i>Program Planning Committee Co-ordinator:</i> identify prospective tutors/course leaders, monitor possible new/ replacement courses and topics. ----- <i>Members of the Program Planning Committee:</i> meets monthly</p>
	<p>Course co-ordination <i>Course co-ordinator :</i> timetabling, tutor/presenter liaison, manage course enrolments/waiting lists ----- <i>Assistants to work with Course Co-ordinator:</i></p>
	<p>Excursions <i>Excursion Program Coordinator:</i> developing an annual excursion program ----- <i>Members of the Excursion Program Committee:</i> regular planning meetings, assist at excursions</p>
	<p>Technology support <i>Technology Manager:</i> maintenance/ training/ use of AV and computer equipment. ----- <i>Technology Assistants:</i></p>
	<p>Class assistants <i>Class Secretary for individual courses (especially larger groups):</i> maintain roll, set up room ----- <i>Class AV Manager:</i> set up and pack up AV equipment for individual courses (training provided)</p>
	<p>Accommodation organisation <i>Venue Management Coordinator:</i> find and manage suitable accommodation for classes at Sinclair Avenue and elsewhere ----- <i>Members of Venue Management Committee:</i> meetings as required</p>
	<p>Office - Clerical and Data Management <i>Office Supervisor:</i> maintain overview of office systems, training of office volunteers, purchasing /ordering office items ----- <i>Office Roster Coordinator:</i> ensure staffing and orientation of office assistants ----- <i>Database Manager:</i> requires familiarity with Filemaker Pro ----- Database Assistants: data entry ----- Banking Officer: ----- <i>Petty Cash Officer:</i> ----- <i>Reception duties:</i> usually half a day fortnightly or monthly ----- <i>Emergency reception to cover absences:</i> on call for emergency reception</p>

	<p>Newsletter <i>Editor:</i> preparation, collation of newsletter materials <i>Proof reader:</i> <i>Desktop Publisher:</i> layout and design <i>Mailout Coordinator:</i> mail out preparation /printing of material <i>Assistance with mailouts:</i> stuffing envelopes for each newsletter</p>
	<p>Campus Management <i>Campus Manager:</i> maintenance, cleaning, security, health and safety issues <i>Working Bee Co-ordinator:</i> organise working bees when necessary <i>Volunteers to come to Working Bees</i></p>
	<p>Building /Property Manager <i>Property Manager:</i> liaise with Boroondara Council re Sinclair Avenue property</p>
	<p>Catering and functions <i>Catering Manager:</i> coordinate catering for U3A functions (not individual class functions) <i>Volunteers to assist Catering Manager:</i> set up, serving, clean up <i>Volunteers to assist with functions</i> such as AGM, Concerts – set up, clean up, meet and greet</p>
	<p>Gardening Joining the gardening group /helping to maintain the garden – monthly working bees and summer watering</p>
	<p>Kitchen Management <i>Kitchen Manager:</i> manage the kitchen, purchase supplies</p>
	<p>Summer School <i>Summer School Co-ordinator:</i> plan, organise and deliver program in January <i>Summer School Assistants:</i> assist in planning and delivery in January</p>
	<p>Publicity /promotion Contact media to promote U3A Hawthorn and its events/activities and coordinate representation at community events such as Seniors Week.</p>
	<p>Website <i>Web Master:</i> manage the web-site <i>Assistance with website</i></p>
	<p>Archives <i>Archivist:</i> collection and storage of materials, filing</p>
	<p>Historian Research history of U3A Hawthorn and its members</p>
	<p>Committee of Management Members are encouraged to stand for election to the Committee of Management to guide the policies, management and strategic direction of the organisation. Economic management and accounting, secretarial and public officer experience, strategic planning, education and membership management, administrative, marketing, and legal experience are some of the expertise required as well as energy and enthusiasm.</p>

Many members have given generously of their time and expertise in the past. Please list your past volunteer contribution.

AGM 2014 – Proposed Amendments to Rules of Association

Proposed Name Change

The current name of our organisation is **Third Age Learning (Hawthorn) Incorporated**.

The proposed new name is **U3A Hawthorn Incorporated**.

Rationale

We are part of a world-wide network of organisations operating under the principles of Universities of the Third Age, a movement started in France in 1972. In France the movement is known as les Universités du Troisième Age.

Our registered name does not clearly link us to this movement and, besides, in our daily conversation, correspondence and activities, we refer to ourselves as U3A Hawthorn.

There are some practical issues which arise from having our registered name different from our 'trading name'.

- Our bank accounts are in our registered name but members write cheques to "U3A Hawthorn", suppliers are often confused when we purchase under our registered name yet require delivery to campus signposted as to "U3A Hawthorn"
- Our telephone directory entry has always been under "T" for Third Age Learning yet people search for us under "U" for U3A.
- Our logo is an adaptation of the world-wide U3A symbol, together with the name "Hawthorn" and does not relate to our registered name. The graphic image of the 3 owls is an internal identity unique to us.
- The U3A movement in Victoria, through Network Victoria, is encouraging all members to standardise on their logo and brand in order to strengthen the public awareness of the U3A movement. We have done so by gradually implementing standard branding on our website, newsletters and correspondence.
- The requirement from the Victorian Government that all incorporated associations adopt new "*Rules of Incorporation*" provides an opportunity to make this change of name and have it both registered and incorporated into our new Rules.

Your Committee unanimously encourages you to adopt the proposed name change.

Changes to Rules of Incorporation

Background

“On 26 November 2012, the *Associations Incorporation Reform Act 2012* (and its associated Regulations) replaced the *Associations Incorporation Act 1981*.

Transitional arrangements to help associations adjust to the new laws were in place from 26 November 2012 to 25 November 2013. This transitional period has now ended.

Any association incorporated under the old Act remains so under the new Act. The incorporation date is not affected and the certificate of incorporation remains valid.

If your association uses model rules, it should review the new model rules to determine if they are suitable for its purposes. The number of rules has increased from 36 to 77, as explained on our [Changes to the model rules page](#).

If your association uses model rules and did not notify us about its rules by 5pm on 25 November 2013, its current rules were automatically replaced with the new model rules.

The new model rules address all items the *Associations Incorporation Reform Act 2012* requires to be included in the rules. If your current rules do not address all the items required by the new Act, the relevant provision of the new model rules addressing that item is deemed to be included in your current rules.

Existing associations changing their rules, must incorporate 23 required matters into their rules. These include:

- the association's name and purposes
- members' rights and obligations
- procedures for resignation and cessation of membership
- the process for appointment and termination of the secretary
- preparing and keeping minutes of general and committee meetings
- enabling members to access minutes of general meetings, including financial statements submitted at a general meeting
- members' right of access (if any is specified in the rules) to committee meeting minutes.

Proposed Changes

Those wishing to review our previous *Rules of Incorporation* will find the document on our website at the bottom of this page: <http://www.u3ahawthorn.org.au/forms.html>

The new model rules which replaced them can also be found on the same page.

Change 1

1 Name

The name of the incorporated association is "Third Age Learning (Hawthorn) Incorporated".

Assuming that approval has been given to the proposal to change our name, Section 1 of the Rules will be changed to include the new name “U3A Hawthorn Incorporated”

Change 2

An additional definition is proposed.

‘The Third Age’ means, without limiting the scope of expression for the purposes of these Rules, the retired generation of persons, those who have reached a retiring age, or any persons no longer engaged in a full-time vocation.

Change 3

8 Who is eligible to be a member

Any person who supports the purposes of the Association is eligible for membership.

It is proposed that this rule be changed to read;

Any person of the Third Age who supports the purposes of the Association is eligible for membership.

Change 4

The model rules do not provide for granting of Life Membership nor of Honorary Tutors. Hence new wording is proposed to be included in Section 8.

There shall be the following additional categories of members:

Honorary Life Members approved by the Committee under Clause 8(4).

Honorary Tutors approved by the Committee under Clause 8(5)

- (4) The Committee may at its discretion recognise the long and meritorious service to the Association by any member or members by the granting of a special category of membership styled ‘Honorary Life Member’. The names of Honorary Life Members shall be maintained as a separate Register of such members whose number shall not exceed ten (10) at any one time.
- (5) The Committee may at its discretion grant annual honorary Membership to persons who have agreed to provide tutoring services to the Association’s members. Such membership shall be renewable annually and subject to such conditions as the Committee thinks fit, and such members would be ineligible to hold office of the Association or to vote at meetings of the Association. The names of Temporary Members shall be maintained as a separate Register of such members.

Change 5

14 Associate members

(1) Associate members of the Association include—

(a) any members under the age of 15 years; and

(b) any other category of member as determined by special resolution at a general meeting.

It is proposed that Clause 14 (1) (a) be changed to read

The Committee may at its discretion grant annual Associate Membership to members of other incorporated Associations having purposes the same as or similar to the Association. Such membership shall be renewable annually and be subject to such conditions as the Committee thinks fit.

Change 6

*(2) A member is taken to have resigned if—
(a) the member's annual subscription is more than **12 months** in arrears*

In line with a resolution passed by the AGM of 2011, it is proposed to change this clause to our previous wording of **3 months**

Change 7

30 Annual general meetings

(4) The ordinary business of the annual general meeting is as follows—

At present the role of Auditor is not dealt with in the model rules and it is proposed that Clause 30 (4) be changed by the inclusion of the following;

(e) to elect an auditor

Change 8

36 Quorum at general meetings

*(2) The quorum for a general meeting is the presence (physically, by proxy or as allowed under rule 35) of **10%** of the members entitled to vote*

This rule would require some 140 members to be present at an AGM and to approve any motion.

It is proposed to re-instate the rule from our previous Rules of Incorporation whereby the quorum was **20** members.

Change 9

63 Quorum (Committee)

*(2) The quorum for a committee meeting is the presence (in person or as allowed under rule 62) of a **majority** of the committee members holding office.*

It is proposed to re-instate the rule from our previous Rules of Incorporation whereby the quorum was **5** members